



Combined Meeting
ColPac EDD & NW Oregon Economic Alliance
Thursday, January 12, 2023
10:00 am—12:00 pm

Tillamook Bay Community College
 4301 Third Street
 Tillamook 97141

Hybrid Virtual Meeting Information
<https://us02web.zoom.us/j/82206087681?pwd=c2ltUHBRMUZ6d211Wm0xa1RjWGQyZz09>
 Meeting ID: 822 0608 7681
 Passcode: 063755

10:00—10:05a	1. Welcome and Introductions	Henry Heimuller
10:05—10:20a	2. NOEA Business/Annual Meeting <ul style="list-style-type: none"> ▪ November 10 2022 Minutes (attached) ▪ December 2022 Financials (attached) ▪ Election/Nomination of Board Members/Officers ▪ Banking Resolution (attached) 	Lianne Thompson Action Item Action Item Action Item Action Item
10:20—10:45a	3. ColPac Business <ul style="list-style-type: none"> ▪ November 10 2022 Minutes (attached) ▪ Oct - Dec 2022 Financial Statements ▪ Election of Board Members/Officers ▪ Executive Committee Monthly Meetings ▪ Banking Resolution (attached) ▪ Personnel Policy Manual Update ▪ Board Handbook Introduction 	Henry Heimuller Action Item Action Item Action Item Action Item Action Item
10:45—11:30a	4. Other Business/Project Updates <ul style="list-style-type: none"> ▪ Port of Astoria Pier 2 West ▪ Innovation Hub Update ▪ HB2345 Rural Capacity Update 	Port of Astoria ColPac Staff/Consultants ColPac Staff
11:30—12:00p	5. Member Updates/Roundtable	Members

Next Meeting
March 9, 2023
Clatsop County

- Attachments:**
 Col-Pac/NOEA November 10 2022 Meeting Minutes
 NOEA December 2022 Financial Statement
 NOEA Banking Resolution
 ColPac Banking Resolution

Col-Pac EDD /NOEA Combined Board Meeting

November 10, 2022

Hybrid (In Person & Virtual) Meeting

The following members attended the meeting:

Rachael Barry—ColPac/City of St Helens	Marsha Kirk—City of Banks
Michele Bradley—ColPac/Port of Tillamook Bay	Kathy Kleczek—Private Citizen
Peter Brandom—City of Cornelius	Sierra Lauder—ColPac/Port of Tillamook Bay
Ayreann Colombo—ColPac EDD	Calvin LeSueur—ColPac EDD
Heather DeSart—ColPac/NW Oregon Works	Alfredo Moreno—ColPac/Portland CC
Betsy Emery—Senator Merkley	Melanie Olson—Business Oregon
Brian Fawcett—ColPac/Clatskanie PUD	Karen Sanders—PCC
Casey Garrett—ColPac/Columbia County	Erin Skaar—ColPac/Tillamook County
Sarah Lu Heath—ColPac EDD	Frank Spence—ColPac/Port of Astoria
Henry Heimuller—ColPac/Columbia County	Lianne Thompson—ColPac/Clatsop County
Juliet Hyams—ColPac EDD	Liane Welch—ColPac/City of Bay City
Tony Hyde—ColPac	Jerry Willey—ColPac/Washington County
Lydia Ivanovic—ColPac EDD	Jeff Wong—ColPac
Bruce Jones—City of Astoria	Steve Wright—ColPac/City of Seaside
Scott Jorgensen—ColPac/City of Rainier	

AGENDA ITEM-1 Welcome and Introductions

AGENDA ITEM-2 NOEA Business

- September 8 2022 Meeting Minutes—Approved with no objections. (TH/SJ)
- October 2022—Financials were accepted as presented with updates. No objections. (SJ/TH)

AGENDA ITEM-3 Col-Pac Business

- September 8 2022 Meeting Minutes—Approved with no objections. (TH/SJ)
- September 2022 Financial Statements – Accepted with no objections. (TH/LT)
- Nominating Committee Report: The Executive Committee nominating committee members (Tony Hyde, Rosemary Baker-Monahan, Michele Bradley and Marsha Kirk) met on October 20 to make officer recommendations to the Board. The committee recommends the following officers to be voted on January 12, 2023: President: Commissioner Lianne Thompson; Vice-President: Commissioner Casey Garrett; Secretary/Treasurer: Commissioner Erin Skaar; At-Large: Commissioner Jerry Willey.
- CEDS Adoption. Adopted with no objections the 2022-2027 CEDS as presented during the September 8 2022 Board meeting. (LT/JW)
- EPA Policies Addendum--Adopted to be applied to the management of ColPac’s EPA Brownfield Revolving Loan Fund as an attachment to our current policies and procedures. (SJ/MK)
- EPA Brownfield RLF Banking Resolution—Approved with no objections. (TH/JW)
- Ayreann introduced new staff, Calvin LeSueur. Calvin will be assisting part-time with operations and administration.
- Board members said farewell to departing members Commissioner Henry Heimuller and Mayor Bruce Jones.

AGENDA ITEM-4 Other Business/Project Updates

- Karen Sanders, Dean of Advanced & Applied Technologies for PCC Oregon Manufacturing Innovation Center (OMIC) discussed programs at the campus. Her presentation can be found [here](#).
- Juliet Hyams presented an [update](#) of the Rural Capacity program. The program's funding, approved by the legislature, will expire in 2023 unless renewed.

AGENDA ITEM-5 Member Updates

- H. DeSart: The NOW Board is in search of private sector members. Members can be from any part of the region but preferably represent maritime, healthcare, manufacturing or leisure and hospitality.
- B. Jones: Astoria's library bond passed to complete renovation. City Council passed housing density code changes and approved a new enterprise zone at Tongue Point. Coast Guard plans to build new pier at Tongue Point and develop a child development center. The new city manager, Scott Spencer starts on January 1 as well as the new mayor, Sean Fitzpatrick.
- F. Spence: The Port of Astoria also approved the enterprise zone and is supportive of the jobs that will be created at Tongue Point.
- M. Olson: Working with Astoria on 200+ housing units at Tongue Point. Would like to bring Coast Guard and private developers into the meeting. Astoria has been able to find a one-year solution to the brewery waste issue. Working with Columbia Economic Team on a new business recruitment.
- T. Hyde: The region will need to advocate for the continuation of enterprise zone incentives during the legislative session.
- S. Wright: ColPac staff presented at the Seaside Chamber and Downtown Association recently. Seaside is hosting a coastal housing summit on December 6.
- M. Kirk: Banks is redoing its water master plan, down to 10% loss. Working with businesses on façade improvements through Urban Renewal. Working on expanding parking at the Banks-Vernonia trailhead.

Henry Heimuller, Col-Pac Board President

Lianne Thompson, NOEA Board Chair

Recorded: Ayreann Colombo, Executive Director



NW Oregon Economic Alliance
Financial Statement

December 2022				
	Budget	Received	Disbursed	FY Balance
Loan Fund Beginning Balance	37,566			37,551
Contracts				
ODOT NWACT Administration FY21-22	26,550	5,896	(5,896)	12,526
Revenue				
Interest Earned	250	349	0	349
Expenses				
Oregon Ethics Commission	(50)	0	(44)	(44)
Liability Bond	(320)	0	0	(320)
Audit Filing Fee	(20)	0	0	0
Bank Fees	0	0	0	0
		6,245	(5,940)	305
Current Balance				37,551



Northwest Oregon Economic Alliance

Clatsop—Columbia—Tillamook Counties

CORPORATE RESOLUTION OF AUTHORIZED BANKING SIGNATORIES

The Board of NW Oregon Economic Alliance (NOEA), at its January 12, 2023 meeting, RESOLVED that Lianne Thompson, Board member, Casey Garrett, Board member and John Walsh, Board member shall serve as the authorized signers on all bank accounts for NOEA from January 12, 2023 until notified of any changes.

It was further RESOLVED, that Ayreann Colombo, NOEA Executive Director, shall be authorized to have access to all information regarding NOEA financial accounts and to transfer funds between NOEA's checking account and the Oregon Local Government Investment Pool, but shall not be authorized as a check signer or to withdraw bank funds, until notified of any changes.

Lianne Thompson, Chair

Certification

I hereby certify that this is a true and correct copy of the resolution presented and adopted by the NW Oregon Economic Alliance at a meeting duly called and held at the Tillamook Bay Community College at which a quorum was present and voted, that such resolution is duly recorded in the minutes, and the signatures are true and genuine.

Erin Skaar, Secretary Treasurer



CORPORATE RESOLUTION OF AUTHORIZED BANKING SIGNATORIES

The Board of the Columbia Pacific Economic Development District (ColPac), at its January 12, 2023 meeting, RESOLVED that Casey Garrett, Board member; John Walsh, Board member; Sean Clark, Board member and Ayreann Colombo, Executive Director shall serve as the authorized signers on bank accounts for ColPac from January 12, 2023 until notified of any changes.

It was further RESOLVED, that Jacob Arp, ColPac Bookkeeper, shall be authorized to have access to all information regarding ColPac financial accounts and to transfer funds between money market and checking accounts, but shall not be authorized as a check signer or to withdraw bank funds, until notified of any changes.

Lianne Thompson, Chair

Certification

I hereby certify that this is a true and correct copy of the resolution presented and adopted by the Columbia Pacific Economic Development District at a meeting duly called at the Tillamook Bay Community College at which a quorum was present and voted, that such resolution is duly recorded in the minutes, and the signatures are true and genuine.

Erin Skaar, Secretary Treasurer